
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting
January 16, 2020

The Regular Meeting of the Eagle County Health Service District occurred on January 16, 2020 at 8:00 a.m.; at 1055 Edwards Village Blvd., Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

The following Directors were present and acting:

Attendance:

Jeff Babb
Jeff Kingston
Dan Smith
Dr. Woodland

Remotely attending:

Jon Asper

Also in attendance:

ECHSD Staff:
Chris Montera, CEO
Peter Brandes, COO
Amy Gnojek, CFO
Scott Lindquist, IT Specialist
Veronica Ross, Finance and Billing Specialist
Jim Bradford, Operations Manager
Marc Burdick, Quality & Compliance Manager
Will Dunn, Clinical Manager
Kim Blackford, Human Resource Specialist
Jennifer Cooley Follett, Administrative Assistant

Vail Mountain Rescue Group:

Shane Connery

Contractors:

None

Public:

None

RECORD OF PROCEEDINGS

Eagle County Health Service District Regular Meeting Minutes January 16, 2020

Call to Order

The Regular Meeting of the Board of Directors of Eagle County Health Service District was called to order by Director Babb on January 16, 2020 at 08:00 a.m. noting a quorum was present.

Consent Agenda

Motion made by Mr. Kingston to accept the consent agenda as presented. Second by Dr. Woodland. Motion passed unanimously.

RESOLVED to approve the December 19, 2019 Board Meeting Minutes, the December 27, 2019 Special Board Meeting Minutes and the Monthly Expenditures as presented.

OLD BUSINESS:

None

NEW BUSINESS:

Clinical Highlights 2019-Mr. Dunn:

Will presented the Clinical and Education Update for 2019. Some of the highlights were as follows:

Shift Training-Introducing training techniques to gain knowledge without actual experience. The District's clinical leadership develops the topics to focus on. This training fosters communication and problem solving skills for future calls.

Mini-conferences and Continuing Education Nights-Mini-conferences are held quarterly. The District hosts outside speakers in various areas of expertise. Continuing education nights occur approximately 9 times a year and consist of case reviews or outside speakers.

Simulation Fairs-Educational agencies in the area come to do high fidelity simulations. The District's employees gain valuable experience for new situations.

Critical Care-The District recently held REBOA (Resuscitative Endovascular Balloon Occlusion of Arteries) training for hemorrhage control. The District is the only Paramedic agency in the state that is able to transfer these patients. Critical Care staff also host round table discussions to share their cases and review them.

Staff Development-The District hosted a leadership Seminar with Kearney & Streger focusing on management philosophy. Also, Dr. Sara Krzyzaniak, who oversees an Emergency Medical Training program, spoke at a mini-conference.

Outreach Education- The District has over 80 instances of training with the local Fire Departments, and also trains with local Ski Patrollers. This helps all emergency service personnel to be on the same page same.

RECORD OF PROCEEDINGS

Eagle County Health Service District Regular Meeting Minutes January 16, 2020

Multi-agency training: The Fire Departments, Police, and Medics all participated in an active shooter scenario.

Professional Conferences- District employees were able to attend many professional conferences over the last year.

Experts in our Field-Many of the District's staff have become experts and regional leaders in their field.

Mr. Dunn finished by stating the end goal of it all is to give the District's staff tools to use in unknown situations so that they can reason their way through them. Director Babb responded that the District's training is amazing and he is thrilled to see the leadership training aspect.

QA/QI Review 2019 Presentation-Mr. Burdick:

Mr. Burdick stated that Quality Management and training drive each. The District promotes Quality Management through a variety of avenues including peer case reviews, patient engagement surveys, patient safety, and compliance.

He also reported a reduction in Ambulance transports, due to The District's mobile mental health crisis program. The District's goal was set at 60% reduction in 2019, but numbers are trending around 80%. The goal for 2020 will be increased.

The District is now including pediatric patients in the surveys. The feedback will be used to increase pediatric training and guide purchase of pediatric focused equipment.

The District's Cardiac Arrest survival rate was 14% in 2019, which is better than national average, but not great. The focus in 2020 will be to increase awareness and training in the community.

Mr. Burdick reported 20 SAR calls in 2019 with a total of 90 hours of response time and an average of 4.5 hours spent on a call.

Resolution for May Election/DEO designation:

Mr. Smith and Mr. Kingston are up for 3-year re-election. The Election Resolution includes 5 election polling places: WECMRD in Gypsum, the Field House in Edwards, Brush Creek Pavilion in Eagle, Town Hall in Minturn, ERFPD in Avon. Ms. Ross is the Designated Election Official. The District will add a polling place in Vail.

Motion made by Dr. Woodland to accept the Election Resolution; second by Mr. Smith.
Motion passed unanimously.

RESOLVED to approve the Election Resolution as presented with the addition of a polling place in Vail.

RECORD OF PROCEEDINGS

Eagle County Health Service District Regular Meeting Minutes January 16, 2020

Resolution for Designating posting of Board Meetings:

The resolution calls for postings of the District's Board Meetings to be at the Edwards and Eagle Stations only moving forward. Director Babb recommended only posting on our website as opposed to posting at the stations all agreed to that moving forward. Ms. Ross will adjust the resolution to reflect the change.

Resolution for Day of the Month for Regular Meetings:

Mr. Montera stated that the District will keep the third Thursday of the month for regular Board Meetings until July, at which time the day of the month will be re-assessed.

Motion made by Mr. Smith to accept the Day of the Month for Board Meeting Resolution; Second by Dr. Woodland. Motion passed unanimously.

RESOLVED to approve the Day of the Month for Board Meetings Resolution as presented.

UPDATES:

Chief Executive Officer Report –

Mr. Montera met with RMHP last week concerning a mobile crisis response contract for Colorado Medicaid. He will be meeting with Anthem tomorrow about paying for CP visits and he is hoping United Healthcare will follow suit.

The Hope Center is dividing into 2 separate entities; Eagle Valley Hope Center and Aspen Hope Center. Carrie Benway will be the Executive Director for the Eagle Valley Hope Center moving forward.

Mr. Montera stated that we are experiencing an ongoing issue with the District Attorney's office. He is meeting with Mary Crumbaker, from Vail Health Hospital next week concerning their protocols for subpoenas. He wants to make sure that both entities are in agreement when handling subpoena requests. Mr. Brown apologized for the interaction between his staff and a District employee last week.

He also stated that the Colorado Legislative session started last week. There are 3 or 4 bills that may have an impact on the District if they pass. Mr. Montera will be monitoring the progress of those bills before EMS day in February.

Chief Financial Officer Report -

Ms. Gnojek included a recap of 2019 in the board packet for review.

RECORD OF PROCEEDINGS

Eagle County Health Service District Regular Meeting Minutes January 16, 2020

EMS/MC performed a demo for the members of the District a week and a half ago. The final draft of the billing contract is ready. Director Babb inquired potential starting date. Ms. Gnojek replied approximately 60 days from the date of the signed contract. The District went live on January 1st with new Financial Edge software. Unfortunately, the plan did not go as anticipated due to miscommunication from Financial Edge. The system currently has 2 databases. Until the audit is complete, Ms. Gnojek will not be able to present a Balance Sheet Report. Director Babb noted that a general summary will work in the meantime.

The new Auditors will be visiting in a week and a half to perform an interim audit. They will be looking at paperwork, conducting interviews, and looking at internal controls. The auditors may contact Board Members for interviews.

The EMTS grant application process is underway. The District is applying for money to put towards a new ambulance, AED's, and possibly cameras for security monitoring.

The District will be hiring a PIO/Marketing person and 2 Behavioral Health Navigators. The Behavioral Health Navigators will be trained and managed by the District, but paid for by grant money from Eagle Valley Behavioral Health.

Chief Operations Officer Report-

Mr. Brandes reported that it was the busiest December ever. To date in January 2020 there has been 35 transfers; compared with 21 transfers this day last year.

In 2019 there was an increase of approximately 500 calls over 2018 and transfers were off the charts. Mr. Brandes reported the additional seasonal staff has been helpful. Director Babb inquired how long the average round trip time was for a transfer. Mr. Brandes replied approximately 6 hours.

Outreach - The Outreach report was included in the packet for review.

Clinical - The Clinical report was included in the packet for review.

Quality and Compliance –

The Quality and Compliance report for the year was presented by Mr. Burdick at the Board Meeting

Vail Mountain Rescue-

Mr. Connery reported that VMRG had 132 missions in 2019. Dr. Francoise will be staying on as the Medical Director. The SAR Paramedics will be providing training for VMRG volunteers and help them work on their protocols for missions.

RECORD OF PROCEEDINGS

**Eagle County Health Service District Regular Meeting Minutes
January 16, 2020**

Executive Session-

The Board adjourned for Executive Session to discuss 24-6-402(4)(f), C.R.S., Personnel matters, identifying the person or position to be discussed, and 24-6-402 (4)(g), C.R.S., Consideration of any documents protected by the mandatory nondisclosure provisions of the Open Records Act.

The Board reconvened at 9:57 a.m.

In executive session, eighteen accounts for 2 patients were presented to the Board for consideration. The total amount of approved write-offs was \$35,249.66. Upon motion duly made and seconded, it was unanimously

RESOLVED to accept the staff recommendations as presented.

Adjournment –

There being no further business to come before the Board, by motion duly made and seconded it was unanimously.

RESOLVED to adjourn the Regular Meeting of January 16, 2019.

Respectfully submitted,

Secretary for the Meeting

Jennifer Cooley Follett

Approved: Board of Directors
